



The 8th Steering Committee Meeting (SCM) of the ASEAN Sustainable Agrifood Systems (ASEAN SAS)

7 – 8 December, Kuala Lumpur, Malaysia

Preliminary Agenda

(Draft 30/11/16)

Day 1: 7 December 2016	
08.30 – 09.00	Registration
09.00 – 09.20	<p>Opening of the Meeting</p> <p><i>Mr. Halimi Mahmud, Steering Committee Member for Malaysia on behalf of the host country will deliver the Welcome Remarks.</i></p> <p><i>Mr. Chantha Thipphavongphanh, Steering Committee Member for Lao PDR as the Chairperson, will deliver the Opening Remarks and open the Meeting</i></p>
09.20 – 09.30	<p>Agenda 1: Adoption of the Agenda</p> <p><i>The Meeting will consider and adopt the Agenda</i></p>
09.30 – 09.45	<p>Agenda 2: ASEAN SAS Updates by Project Coordination Unit (PCU)</p> <p>2.1 Updates on actions taken from the 7th SCM</p> <p><i>Project Coordination Unit (PCU) will update the Meeting on the actions taken as guided by the 7th SCM.</i></p> <p><i>The Meeting will take note and may seek clarification, and provide guidance, if any.</i></p>
09.45 – 10.15	<p>2.2 Follow up actions of the 23rd ASWGC Meeting</p> <p><i>PCU will update the Meeting on the follow up actions of the 23rd ASWGC Meeting.</i></p> <p><i>The Meeting will take note and may seek clarification, and provide guidance, if any.</i></p>
10.15 – 10.45	<i>Coffee Break and Group Photography</i>

10.45 – 12.00	<p>Agenda 3: Status of Project Implementation, Progress, Achievements and Future Activities</p> <p><i>PCU will update the Meeting on the status of project implementation, which includes progress, achievements at regional and national levels as well as financial matters. PCU will also present future activities to fulfill indicators and complete the project.</i></p> <p><i>The Meeting will take note and may seek clarification, and provide guidance, if any.</i></p>
12.00 – 13.00	<p><i>Lunch</i></p>
13.00 – 13.30	<p>Agenda 4: Preparation of ASEAN SAS Project Completion Report: Structure and Template, Process and Timeline and Role and Responsibility</p> <p><i>PCU will present the structure and template of the ASEAN SAS Project Completion Report, Executive Summary Report, tentative process and timeline for preparation as well as role and responsibility of PCU and AMS in preparing inputs for consideration by the Meeting.</i></p> <p><i>The Meeting may provide comment/guidance and agree to the proposed report template, tentative process and timeline for preparation as well as role and responsibility.</i></p>
13.30 – 15.00	<p>Agenda 5: Consideration of the Draft ASEAN Guidelines on Soil and Nutrient Management (SNM)</p> <p><i>Vice Chair of the Regional Expert Group on SNM will introduce the draft ASEAN Guidelines on Soil and Nutrient Management (SNM) for consideration by the Meeting.</i></p> <p><i>PCU will seek support from the respective Steering Committee Members to further update and facilitate in country coordination for receiving approval of the SNM Guidelines from respective AMS.</i></p> <p><i>The Meeting may discuss and provide recommendations on mechanism and process for supporting the implementation of the SNM Guidelines at the national level.</i></p>
15.00 – 15.30	<p><i>Coffee Break</i></p>
15.30 – 16.00	<p>Agenda 6: Other Matters</p> <p>6.1 Modules of Sustainable Agriculture (MOSA)</p> <p><i>PCU will inform the Meeting regarding the initiative on Modules of Sustainable Agriculture (MOSA) for ASEAN.</i></p> <p><i>The Meeting will take note and may seek clarification, if any.</i></p> <hr/> <p>6.2 Introduction to The Malaysia Agriculture, Horticulture and Agrotourism Show (MAHA) 2016</p> <p><i>The representative from the host country, Malaysia, will introduce MAHA</i></p>

	<p><i>and the program of the excursion.</i></p> <p>6.3 Others</p> <p><i>The Meeting may discuss any other matters.</i></p>
16.00 – 16.30	<p>Agenda 7: Conclusion and follow-up Actions</p> <p><i>PCU will summarise issues agreed by the Meeting, actions that need to be followed-up until 9th SCM, as well as roles and responsibilities of Steering Committee Members for the in country coordination and briefing to ASWGC Focal Points.</i></p>
16.30 – 16.45	<p>Agenda 8: Date and Venue of the next Meeting</p>
16.45 – 17.00	<p>Closing of the Meeting</p>
19.00 – 21.30	<p><i>Reception Dinner</i></p>
<p>Day 2: 8 December 2016</p>	
09.00 – 17.00	<p>Excursion: The Malaysia Agriculture, Horticulture and Agrotourism Show (MAHA) 2016</p> <p><i>The host country, Malaysia will arrange the visit to MAHA. The MAHA is one of the largest exhibition complexes in Asia, focusing on agriculture, horticulture, agrotourism, agro trade and agro lifestyle, along with latest innovations and technological advancements.</i></p>